



## BOARD OF DIRECTORS

Executive Board Meeting  
Wednesday, October 3rd, 2007 9:30 a.m.  
Arrowwood Resort & Conference Center, Alexandria, MN  
Minutes

**Attendance:**

**Members**

Jane Starz, Morrison Co.	Nancy Riddle, Sherburne Co.
Larry Gasow, Mcleod Co.	Dale Oolman, Steele Co.
Terry Neff, Aitkin Co.	Angie Knish, Waseca Co.
Bill Patnaude, Beltrami Co.	Mark Erickson, Renville Co.
Norm Craig, Fillmore Co.	Dan Hecht, Clearwater Co.
Mandy Landkamer, Blue Earth Co.	Annalee Garletz, AMC

The meeting was called to order by President Jane Starz; the agenda was reviewed by the Board. A motion was made by Angie Knish and seconded by Norm Craig to approve as printed.

A motion was made by Angie Knish to approve the August 2007 minutes and was seconded by Bill Patnaude.

**Treasurer's Report**

- The treasurer's report (checking, savings accounts, and certificate of deposit) was submitted by Dan Hecht. The board reviewed the accounts and had no questions at this time. A motion was made by Angie Knish and seconded by Norm Craig to accept the treasurer's report.
- A motion was made by Dale Oolman and seconded by Norm Craig to appoint Larry Gasow and Angie Knish as the auditing committee. They shall audit the books and have a report ready for the Annual Meeting.
- There were a couple of questions in regard to affiliate membership. There are three counties (Pine, Pope, and Mower) that currently have affiliate members without a regular member. According to the By-Laws, "Counties may only be

granted affiliate membership when in addition to a regular membership.” Dan is going to contact the counties concerning the issue.

### **Old Business**

- Nancy Riddle commented on the number of registered for the conference, approximately 69-70 individuals. She also spoke about the vendor show, how it was difficult to attract interest in attending.
- There was considerable discussion concerning the topic of the Legislative Committee. According to the By-Laws, the Board shall serve as the Legislative Committee. Currently, there are 9 individuals on the Leg Committee that are not on the Board. Therefore, a motion was made by Bill Patnaude and seconded by Terry Neff to create a sub-committee and appoint the following individuals: Dan Hecht, Tim Nelson, Matt Huddleston, Angie Berg, Jean Christoffels, Marc Telecky, Mandy Landkamer, Norm Craig, and Duane Johnson. This issue will be brought up at the 2008 Annual Meeting to discuss the possible change to the By-Laws. Discussion should take place at the June 2008 Board meeting. The next meeting will take place on November 2, 2007.
- There was also discussion about increasing the number of individuals appointed to the By-Laws committee. Currently, Angie Knish and Darren Wilke are the only members.
- The Board was updated concerning the award Tina Rosenstein received at the August District E and F meeting in Owatonna. Tina received the Exemplary Award for her support and dedication to MACPZA and the Jefferson Award for 15 years of service. At that time, it appeared Tina would not be able to attend to the Annual Conference Banquet, since then her plans changed and is able to attend. Tina also received awards/letters of support from the MPCA, Department of Ag, and AMC.

### **New Business**

- Annalee Garletz discussed the route AMC was taking in regard to their platform. Because it is a biennium year, minimal changes will take place. Although changes will take place in the solid waste area and invasive weeds. Action will need to take place at the Annual Meeting to adopt the MACPZA platform with the date change.
- There was also discussion concerning who will be responsible for permitting of docks, the county or the DNR.
- There was no AMC Update; Annalee will update the membership as a whole at the annual meeting.
- The 2008 Annual Conference will be held in District F. Dale Oolman and Norm Craig will begin the planning process with District F.
- Districts B, D, and F will need to elect District Representatives for the year 2008.

### **Education Coordinator**

- Annalee Garletz received approval for approximately \$500.00 through an AMC grant to purchase training materials from the American Planning Association. Annalee will need to prepare a proposal for the AMC Board for final approval.

## **Committee Reports**

- SSTS/ISTS
  - Terry Neff updated the Board on the decision by the Administrative Law Judge concerning the daily flow thresholds and midsize systems. This issue will be discussed later at the annual meeting.
- Legislative
  - The committee will be meeting with the DNR on November 2, 2007 to discuss the nonconformities and the dock issue.
  - Annalee Garletz would like to increase feedback from individuals who represent MACPZA on outside committees.
  - Annalee will also be looking for individuals to represent MACPZA on committees for BSWR, MPCA, and WCA. Bill Patnaude volunteered Marshal Graham, Beltrami County, for the WCA committee.
- Curriculum
  - Annalee will be sending out an email to the committee for possible training opportunities and feedback in the near future. Planning for the end of April beginning of May for spring conference.
    - Ideas such as:
      - Wind Permitting – Dept of Commerce
      - Procedurals for Meetings – Operational Issues
      - Importance of By-Laws Adoption
      - How to be a Good Chair
      - How a Bill becomes a Law
      - “Planners Day at the Capital”
      - Nonconformities

There was also discussion and MnAPA and MACPZA working together on issues. MACPZA individuals who attend the their recent conference commented on how MnAPA is dealing with the same issues, creating a committee to address legislative changes. Possibly MACPZA could assist MnAPA with their start up.

## **District Reports**

- District Reports will take place at the annual meeting.

MACPZA would like to meet with MnAPA in 2008 to discuss issues.

A motion was made by Bill Patnaude and seconded by Jane Starz to adjourn the meeting.

Respectfully Submitted,

Mandy Landkamer  
MACPZA Secretary