



BOARD OF DIRECTORS

Executive Board Meeting
Friday, February 8th, 2008, 12:00 p.m.
Kelly Inn/Best Western – Board Room
St. Cloud, MN
Minutes

Attendance:

Nancy Riddle, Sherburne Co.	Larry Gasow, Mcleod Co.
Bill Patnaude, Beltrami Co.	Mark Erickson, Renville Co.
Mandy Landkamer, Blue Earth Co.	Tracy Pooler, Wabasha Co.
Bruce Benson, Carlton Co.	Norm Craig, Fillmore Co.
Jane Starz, Morrison Co.	Annalee Garletz, AMC
Dave Weirens, BSWR	Ron Schelito, BSWR
Molly Zins, MN Waters	Mark Riverblood, MN Waters
Beth Carlson, MN DNR	

The meeting was called to order by President Jane Starz, the agenda was reviewed by the Board. Nancy Riddle requested the addition of a bill discussion concerning interim use permits. The agenda was approved as presented with the addition of the interim use permits discussion.

A motion was made by Mark Erickson and seconded by Bill Patnaude to approve the December 2007 minutes with a couple of names changes.

Treasurer's Report

- The treasurer's report (checking, savings accounts, and certificate of deposit) was submitted by Dan Hecht via email. The report included a letter summarizing the budget activities, account transactions, and an updated membership list.
- There was considerable discussion concerning the budget issue (conference fees, annual dues, and the accounts). The board decided to create a Budget Committee containing the following individuals, Dan Hecht, Nancy Riddle, and Bill Patnaude. The committee will prepare a budget for review at the April Board meeting.

Old Business

- Annalee Garletz provided an update of the attorney agreement with Paul Reuvers, Scott Anderson, and Jay Squires. The agreement started in late January and will run through the end of session. MACPZA will participate up to \$2500. A motion was made by Bill Patnaude and seconded by Bruce Benson to accept the agreement as stated by Annalee Garletz.
- Annalee Garletz updated the board concerning the BSWR Rulemaking process. She will send out the proposed changes via email to the board for review and comment. Annalee also noted a representative was needed (not a voting rep). Bill Patnaude volunteered Marshal Gramm for the position. Marshal will report to Bill who will forward the report onto the board.

New Business

- Molly Zins and Mark Riverblood, Minnesota Waters, gave a brief overview of their organization. The purpose of their presentation was to inform MACPZA of MN Waters plan to conduct a survey of counties that are located on Minnesota and Mississippi Rivers. The survey will consist of 3 – 5 questions, the results will be reported back to the MACPZA Board at the April Board meeting prior to the use of the results. They also handed out information concerning the Minnesota Waters: Lakes & Rivers Conference.
- Beth Carlson, MN DNR, discussed the *Wetlands Restoration Strategy for Minnesota* with the Board. She passed out information concerning the strategy, the design team, and the process. A second web-survey may be posted on the message board if needed. The first phase will end in June 2008; the board will be updated at that time. Currently, the MACPZA rep position is vacant, upon the start of the second phase a new rep may need to be appointed.
- Dave Weirens and Ron Schelito, BSWR, requested to speak to the board concerning the *Office of the Legislative Auditor* report. As part of the report, BSWR was instructed to look at ways of verifying the in-kind match and the grant money was properly used. Options include a signature block and then every 3-5 years conduct an audit of a county.
- During the review of the AMC/MACPZA MOU at the December meeting, board members felt it was necessary to discuss item IX at a future board meeting. Item IX states: The Board of Directors of AMC will offer an ex-officio, nonvoting seat to a representative of MACPZA. After discussion with the board and Annalee Garletz, the board consensus was it wasn't necessary to attend every meeting due to the numerous topics of discussion but it is an option when a topic of importance arises.
- A copy of the *Harassment/Inappropriate Conduct Policy* was distributed for the board's review. This was another item of discussion from the December 2007 board meeting during the review of the AMC/MACPZA MOU. There was discussion that this may be part of a policy handbook created by MACPZA several years ago.
- The board discussed extending an invitation to the president of the Minnesota Chapter of the American Planning Association to a board meeting. The board

- agreed this would be a positive move and an invitation would be sent to the MnAPA president for the April board meeting.
- During the review of the 2007 MACPZA platform, Annalee Garletz noticed item (3) under Wetland Management and Protection was in conflict with the AMC Policy Positions. Item (3) states: MACPZA supports the current de minimis exemptions. After discussion of the statement, the board recommended item (3) be amended to read, MACPZA supports the de minimis exemptions as of 2006, consistent with AMC policy positions.
 - There was minimal discussion concerning the 2008 Annual Conference. Norm Craig stated Lake City was being discussed as an option.
 - Nancy Riddle passed out a copy of MN State Statute 462.3567 Interim Uses, for the board's review. Sherburne County has contacted area legislators that will sponsor language and the amendment to MN State Statute 394 to allow Interim Use Permits. Nancy will draft a letter of support from MACPZA to be reviewed by the MACPZA Legislative Committee. Annalee will also forward this amendment and language onto the AMC Legislative Committee.
 - District B (Bruce Benson) requested funding up to \$1000.00 for a workshop/training session. District B has invited Jay Squires to present on March 3rd. A motion was made by Bill Patnaude and seconded by Norm Craig to approve the request up to \$1000.00 for training.

Education/Curriculum/Legislative Coordinator (Annalee Garletz)

- Comments from the Legislative Process 101 were passed out to the board for review. High attendance and positive feedback. The comments also contained future training ideas.
- Spring Conference, June 12th and 13th are possible dates. An option to move the board meeting to the morning of the 12th then start the conference at noon and end noon on Friday, same format as 2007. Annalee will have a better idea as session progresses concerning the timeline.
- Discussion at previous board meetings concerning a MACPZA day at the Capitol were discussed for the 2008 Legislative Session. Due to the short session and the limited planning time, it would be best to delay this until the 2009 session.
- There will be no Scott Anderson and Jay Squires training session this year, plan for 2009.
- The proposed Nonconforming Shoreland language was forwarded onto the DNR Commissioner for review. The Commissioner has stated DNR will wait and see what other language will be proposed concerning nonconforming shoreland issues before the DNR language is proposed.
- Reviewed the committee members for the DNR Rulemaking Technical Committee: Angie Knish, Angie Berg, Terry Neff, and Bill Patnaude. The committee needs a representative from the Southeast area of Minnesota.
- The process of reporting back to the board was clarified. Representatives of MACPZA shall report back to the board via a short summary of the committee activities or if necessary, attend the board meeting.

- The board received an update on the rental house issue. Hospitality Minnesota is viewing the rental house issue as a “fairness issue” due to the lack of collection of taxes from these certain properties. Angie Berg is attending these meetings and will report back to Annalee.
- Received an update on proposed legislation from Senator Mary Olson concerning a “Star Lake” (rivers and lakes) designation in Minnesota. The “Star Lake” designation would require lakes and rivers to meet certain criteria such as an increase in native vegetation and to prevent invasive plant species.
- The proposed Wildlife Management Area language was reviewed by the commissioners who were opposed to a setback. There is the possibility of a 20’ to 25’ setback.
- Annalee mentioned this session will contain several “Green Bills”. The session may also contain bills for state wide building code and energy efficiency.

Committee Reports

- SSTS/ISTS
 - Bruce Benson stated the new rules went into effect February 4, 2008 and counties have two years to adopt. The SSTS Advisory Committee will be meeting in March.

A motion was made by Norm Craig and seconded by Bill Patnaude to adjourn the meeting.

Respectfully Submitted,

Mandy Landkamer
MACPZA Secretary